Engineering Release Record (ERR)
RDMR Form 526 and 526C

1. GENERAL.

1.1 Scope. This appendix establishes uniform requirements for the preparation of the Engineering Release Record (ERR). The information contained herein is intended for compliance.

1.2 Application. The provisions of this appendix apply whenever an ERR is utilized to record release of configuration baseline documentation.

2. GENERAL REQUIREMENTS.

2.1 Use of RDMR Form 526 and 526C. The Contractor shall use RDMR Form 526 and Form 526C when additional space is required, or an authorized equivalent automated record containing the same information as the paper document description. Local reproduction of RDMR Forms 526 and 526C is authorized.

2.2 Engineering Release Record (ERR). The Contractor shall use an ERR to record the release of configuration documentation that establishes the allocated and product baselines or to record changes from an established configuration baseline.

3. DETAILED REQUIREMENTS. Detailed instruction for completion of the ERR.

3.1 Block 1. ERR No. Enter the unique ERR identification number or the number assigned by the Government.

3.2 Block 2. Date. Entry will not be made in Date Block 2 until completion of Approval Block 13 by an authorized official.

3.3 Block 3. Procuring Activity Number. 18876 for Missile documents or 81996 Aviation documents.

3.4 Block 4. DODACC. Enter the DODACC of the procuring agency.

3.5 Block 5. Baseline Established or Changed. Check appropriate block to identify the configuration baseline established or changed.

3.6 Block 6. Type of Release. Check appropriate block to indicate whether release is establishing a baseline (initial) or a change to the established configuration baseline.

3.7 Block 7. Enter the ECP number and the date approved on the lines provided, when applicable.

3.8 Block 8. Functional Assembly Nomenclature. Enter part number and functional assembly nomenclature of the functional assembly to which the entire ERR applies.

3.9 Block 9. System or Configuration Item Nomenclature and Part Number. N/A

3.10 Block 10. Remarks or Miscellaneous. N/A

3.11 Block 11. Data Released or Revised. Enter each document and sheet as a separate line entry. EXCEPTION: Multi-sheet documents will be entered as a single line entry when all sheets are maintained at the same revision levels.

3.11.1 Block 11a. CAGE Code. Enter the CAGE Code of the document listed in Block 11c conforming to Cataloging Handbook H4/H8.

3.11.2 Block 11b. Type. Enter document type code (commonly used acronym as shown in the following examples):

CODE DOCUMENT TITLE (Examples)
Blank Drawings
SQ   Quality Assurance Provisions
SC   Schematic Diagram
EL   List of Inspection Equipment
MS   Missile Specification
PL   Parts List (ASME Y14.34)
PS   Special Packaging Instructions
ED   List of Equipment – Depot Installed
EM   List of Equipment – Manufacturer Installed
ET   List of Equipment – Troop Installed
B-5   Development Specification
C-5   Product Specification
FSM   Firmware Support Manual
IDS   Interface Design Specification (DOD-STD-1679)
IRS   Interface Requirements Specification
PDS   Program Design Specification
PRF   Program Unique Performance Specifications
PPS   Program Performance Specifications
SPS   Software Product Specification
SRS   Software Requirements Specification
SS   System Specification
VDD   Version Description Document

3.11.3 Block 11c. Number. Enter documents in a logical order by types of documents in ascending numerical and alpha-numerical sequence.

3.11.4 Block 11d. Page of. Enter the particular page number of the total count of pages in Column 11e. For single page documents enter "1". If whole document is released, enter "All."

3.11.5 Block 11e. Pages. The total count of pages comprising the document. For single page documents enter "1".

3.11.6 Block 11f. Letter. Enter the new revision symbol to be issued for the document listed in Column 11e. For original documentation, enter a hyphen (-).

3.11.7 Block 11g. Date. Enter the document date in six numeric characters, year, month, day, each speared by a hyphen (-), e.g., "91-02-06".

3.11.8 Block 11h. Release.
   (1) Initial Release (IR). Enter "X" if the document is being initially released.
   (2) New Application Release (NAR). Enter "X" if the document has a new application

3.11.9 Block 11i. Change.
   (1) Change (CH). Enter "X" for each document listed for which the revision level of an established baseline document is being changed.
   (2) Cancellation (CAN). Enter "X" for each listed document which is to be deleted from an established configuration baseline.

3.11.10 Block 11j. Other. For optional use. Partition this block to enter additional source data required by the SOW paragraph for ERR.

3.12 Block 12. Submitted by. Enter type, printed, or stamped name and signature of responsible drafting or engineering services contractor organization or engineering segment.

3.13 Block 13. Approved by. To be completed by the authorized Government official.

3.14 Detailed Instructions for Completion of the continuation sheet.

3.14.1 Block 1. ERR No. Enter the same number as entered in Block 1 of Page 1 of the ERR.

3.14.2 Block 2. Date. Entry will not be made in date Block 2 until completion of Page 1, Approval Block 13, is accomplished by an authorized official.

3.14.3 Blocks 3a through 3j. Follow instructions contained in paragraph 3.11.1 through 3.11.10.